

1. What are Keys?

Ans- A Keyboard contains many mechanical switches or buttons called Keys.

2. Write the names of the keys that you have learned in this lesson.

Ans:-

1. Alphabet Keys	4. Space bar
2. Number Keys	5. Backspace Key
3. Enter Key	6. Delete Key

3. Which key is also called the return key?

Ans- Enter Key.

- ❖ The cursor control keys are used to move the cursor up, down, left and right.

KEYWORDS

- ALPHABET KEYS keys used for typing letters
 NUMBER KEYS keys used for typing numbers
 SPACE BAR key used to give space between two words
 ENTER KEY key used to move to the next line
 CURSOR the blinking line on the screen

TEST YOURSELF

A. Tick (✓) the correct answers.

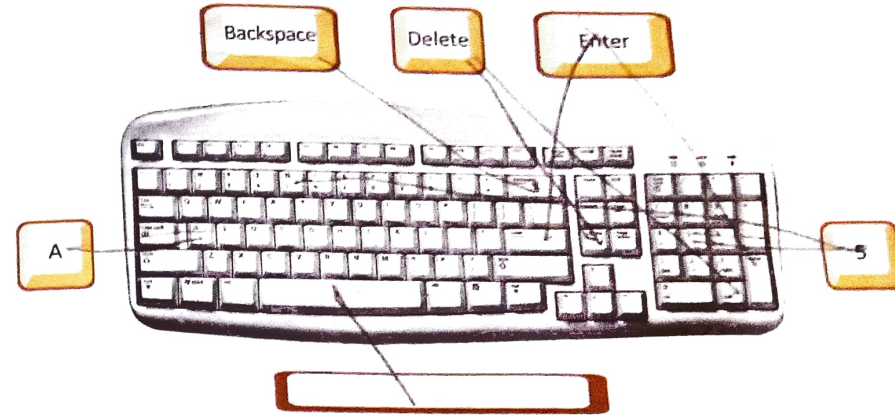
1. A keyboard has keys / lines / zeroes. ✓
2. The alphabet / Enter / number keys are used to type words and sentences. ✓
3. The cursor control / Enter / alphabet keys help us to move the cursor up, down, left and right. ✓
4. The Space bar / Enter key / Delete key is the longest key on a keyboard. ✓

B. Fill in the blanks with the help of the given words.

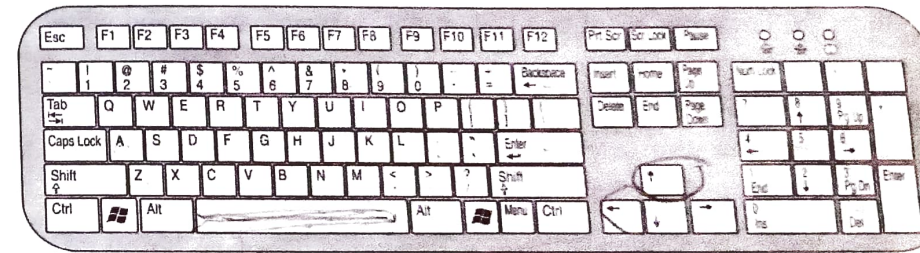
Backspace alphabet number Enter Delete

1. Keys that have numbers from 0 to 9 on them are called number keys.
2. The alphabet keys are used to type both capital and small letters.
3. We use the Enter key to move to the next line.
4. We use the Backspace and the Delete keys as erasers.

C. Draw a line to match the names of keys with the keyboard.



D. Color the keyboard with the help of the given color code.



- alphabet keys number keys Enter key
 Space bar Backspace key Delete key

E. Answer these questions.

1. What are keys?
2. Write the names of the keys that you have learned in this lesson.
3. Which key is also called the return key?