

2. The creator writes the story and dialogue of the comic book.

The story and dialogue of the comic book are written by the creator.

3. The creator gives the finished story to the penciller.

The finished story to the penciller is given by the creator.

4. The penciller draws the overall look of the comic with a pencil.

The overall look of the comic is drawn by the penciller with a pencil.

5. The inker gives the penciller's work a finished and complete look.

The penciller's work is given a finished and complete look by the inker.

6. The colourist colours the inker's work.

The inker's work is coloured by the colourist.

7. The letterer adds words, speech bubbles and think bubbles to the comic.

Words, speech bubbles and think bubbles are added to the comic by the letterer.

8. An editor checks the work to check if something is wrong.

The work is checked by an editor to check if something is wrong.

9. Now the printer prints the comic book.

The comic book is printed now by the printer.

10. The publisher may sell the comic book as an ebook too.

The comic book may be sold by the publisher as an ebook too.

11. You can pick up your copy of the comic book at the nearest store or an online bookstore.

Your copy of the comic book can be picked up at the nearest or an online bookstore.

12. Or you can download the ebook from an online bookstore.

The ebook can be downloaded from an online bookstore.

C. Fill in the blanks to complete the passage in the passive voice.

Pottery is one of the oldest crafts practised **practise** by humans. To make

pottery, the clay is first soften **soft** and smoother **smooth**

Then it is shaped **shape** either by the potter's wheel or by using

a mould. The clay is turned **turn** round on the potter's wheel.

It is given **give** a specific shape by the potter. The clay object is

language English

pinched **pinch** or pressed **press** using the hand to give it a design. Coloured fireproof substances are used **use** to decorate the clay object. Different colours can also be sprayed **spray** over it. Finally, the clay object is baked **bake** in a kiln to make it hard and strong.

D. Your mother has a bad cold. You made tea for her so that she feels better. In fact, the tea was so good that your mother wants to know how you made it. Use complete sentences in the passive voice to tell her the recipe you followed.

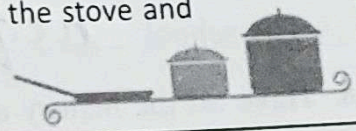


INGREDIENTS

one cup water
one tablespoon tea leaves
one-inch piece of ginger
one cardamom pod
one tiny cinnamon stick
two cloves
a teaspoon of honey
three tablespoons milk

METHOD

1. Put the water and milk in a saucepan.
2. Request an adult to heat the pan.
3. Grate the ginger and add it to the water-milk mixture.
4. Crush the cloves and cardamom pod lightly and drop them in the mixture, along with the cinnamon stick.
5. Bring it to a boil.
6. When it starts bubbling, add the tea leaves.
7. Let it simmer for half a minute.
8. Request the adult to take it off the stove and pour it into a cup.
9. Stir in a teaspoon of honey.



One cup of water and three tablespoons of milk were put



CAUTION!

Do I have to mention the doer?

Remember that if the listener knows that you are the doer of an action, there is no need to add 'by me' in every passive sentence. Use the name of the action-doer only when it is not obvious.

E. These sentences have been rewritten in the active voice. Fill in the blanks to complete them.

1. Experiments have been conducted by scientists to test the theory.

Scientists have conducted experiments to test the theory.

2. Dinner will be cooked by us for them.

We will cook dinner for them.

3. The children will have to be taught to sing that hymn.

~~The~~ You will have taught the children to sing that hymn.

Remember to change the tense of the verb.

4. The uniform must be worn properly every day.

You must wear the uniform properly every day.

5. You are requested to be seated.

We request you to be seated.

6. Kannada is spoken in this state.

We speak Kannada in this state.

7. Students are required to bring their own lunch for the school trip.

The school requires students to bring their own lunch for the school trip.

8. Have all the history assignments been submitted?

Have you submitted their history assignments?

9. Have I received everyone's signed report cards?

Has everyone received signed report cards to me?

10. This table has been reserved for large groups.

Students have reserved this table for large groups.

While changing a sentence into the active voice, if the doer has not been mentioned, then their identity must be assumed.



F. Rewrite these sentences in the active voice.

1. The curtains were drawn by me.

I drew the curtains.

2. The recipe of rasam is known to me.

I know the recipe of rasam.

3. The lost child was helped by the shopkeeper.

The shopkeeper helped the lost child.

4. Our school van is driven by Mr Mohan.
Mr Mohan drives our school van.
5. The dress will be stitched by me in a week's time.
I will stitch the dress in a week's time.
6. Planes are flown by pilots.
Pilots fly the planes.
7. The telephone was invented by Graham Bell.
Graham Bell invented the telephone.
8. The songs were written by the students.
The students wrote the songs.
9. The restaurant was opened by them last year.
They opened the restaurant last year.
10. By whom was King Lear written?
Who wrote the King Lear?
11. The wounded soldier was helped by the villagers.
The villagers helped the wounded soldier.
12. The saplings have been planted by the children.
The children have planted the saplings.
13. The Book Fair was attended by twenty thousand visitors.
Twenty thousand visitors attended the book fair.
14. By whom was this dish broken?
Who broke this dish?
15. The child was frightened by the loud thunder.
The loud thunder frightened the child.

PROJECT

ENRICHMENT
ACTIVITY

Carry around a little notebook with you. Whenever you see a sign that instructs you to do something, rewrite it by changing the voice.

You must keep the tickets till the movie ends.

The tickets must be kept by you till the movie ends.

Parking is not allowed here.

You must not park here.

Change these sentences from active to passive:

1. People speak Portuguese in Brazil.
2. My grandfather built this house in 1943.
3. The cleaner has cleaned the office.
4. John will phone her later.
5. Somebody should do the work.
6. Everybody loves Mr Brown.
7. The wolf ate the princess.
8. Somebody has drunk all the milk!
9. A workman will repair the computer tomorrow.
10. People must wear masks these days.



Active & Passive Voice

Q. Change the following sentences from active voice to passive voice.

1. He sent a letter to the customers.

2. You should take the night flight.

3. Amazon will release a new tablet.

4. John ate 2 burgers at dinner.

5. Ann kicked the ball.

6. Jane wrote this beautiful poem.

7. The car mechanic changed the flat tire.

8. He will clean the car every Saturday.

9. Jack and I will complete the HomeWorks today.

10. My kids are going to watch a action movie tonight.
