

Unscramble these sentences and write them correctly.  
Remember capital letters and full stops.

1. the is in the tree ball

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2. leaves falling are to the ground the orange and red

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3. is a tall oak tree this

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4. i to play cricket in the park like

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5. nan is with me and billy cross

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6. we went by bike the park on Sunday to

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7. to jog not run we like

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8. on sam is going swimming wednesday

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# INFORMAL LETTER

## FORMAT

Sender's address

Date of writing letter

Salutation.

( Dear \_\_\_\_\_ )

Body of the letter

- ① Asking for the well being of the person whom you are writing letter.
- ② Actual reason of writing letter.
- ③ conclusion of letter.

Your loving \_\_\_\_\_

your name.

Topic :- Write a letter to your friend asking for the well-being of him/her during this pandemic situation.

Plot No - C - 3/14  
I. G. H Colony  
Sisupalgada.  
Bhubaneswar.

8th January, 2022

Dear Sonu,

Hope you are safe and protected from this spreading virus. Give my love and pranam to all your family members. Due to the pandemic, I am working from home.

Everything is fine here and we are staying indoors due to the growing number of active cases. I am fully enjoying my life with my family members.

How did you manage your work during this situation? Once the situation get back to normal I would meet you soon.

Waiting for your letter.

Yours loving friend,

Puspa.